
REQUEST FOR PROPOSAL (RFP)

Comprehensive Road Engineering Study

RFP No.: HC-ENG-2025-001

Issue Date: July 3, 2025

Response Deadline: 3:30 P.M. on August 21, 2025

Issued By:

Hart County Board of Commissioners

800 Chandler Street

Hartwell, GA 30643

Contact: Terrell Partain, County Administrator

Email: tpartain@hartcountyga.gov

Phone: (706) 376-2024

1. Purpose

Hart County is seeking proposals from qualified and experienced engineering firms to conduct a comprehensive road engineering study. The goal is to assess current road and traffic conditions and develop a long-term transportation and safety improvement plan. The evaluation of proposals will be based on both qualifications and pricing.

2. Scope of Work

The selected consultant will deliver a county-wide evaluation and plan that includes:

- **Pavement Condition Assessment**
Evaluate the structural and surface condition and crown evaluations of approximately 500 miles of county-maintained roads, using a qualified methods and technologies per GDOT standards.
- **Traffic Engineering at Intersections**
Analyze major county road intersections for traffic flow, safety, and signalization needs. A list will be provided at the by an addendum.
- **Public Workshops**
Organize and facilitate at least two public meetings for stakeholder and citizen input.

- **Long-Range Planning and Modeling**
Use transportation planning models to forecast future demand and identify infrastructure priorities.
 - **Comprehensive Transportation and Safety Plan**
Include prioritized recommendations, cost estimates, safety improvements, and implementation timelines.
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3. Deliverables

- Project Kickoff Meeting Summary
 - Field Data Collection Report
 - Draft and Final Pavement Condition Index (PCI) Map
 - Traffic and Intersection Study Report
 - Summary of Public Engagement Activities
 - Final Comprehensive Road Engineering Report (print + digital formats)
 - Provide a cost estimate 10-year maintenance plan for updating original plan as work progresses.
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4. Proposal Format

Proposals must include the following sections:

1. **Cover Letter**
 2. **Firm Profile and Qualifications**
 3. **Experience with Similar Projects**
 4. **Proposed Methodology and Work Plan**
 5. **Key Personnel and Resumes**
 6. **Timeline and Milestones**
 7. **Cost Proposal (Detailed and Separated)**
 8. **References (Minimum 3)**
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. Evaluation Criteria

Criteria	Weight
Experience with similar studies	30%
Methodology and technical approach	25%
Qualifications of proposed team	20%
Cost-effectiveness	15%
Timeline and work plan quality	10%

6. Submission Instructions

Submit proposals in hardcopy via mail, special delivery, or in person with the subject line: to Hart County Board of Commissioners, 800 Chandler St. Hartwell, GA 30643

"RFP HC-ENG-2025-001 – Road Engineering Study Proposal"

All proposals must be received by 3:30 P.M. on August 21, 2025. Late submissions will not be considered.

7. Questions and Clarifications

All questions must be submitted in writing to **Terrell Partain** at the email above by COB, August 19, 2025. Answers will be posted on the [Hart County Bids & Proposals website](#).

END of RFP